

Name: Steve Smith Address: 1234 Mother Copper Dr., Copper, CA 91234 Defendant in Pro Per	
SUPERIOR COURT OF CALIFORNIA COUNTY OF SANTA CLARA PALO ALTO COURTHOUSE 270 Grant Avenue, Palo Alto, CA 94306	
Citing Agency	Los Altos Police Department
Notice to Appear's Citation Number	C 12345678
Date Issued	March 30 th , 2008
Case Number	1-01-TR-123456
INFORMAL DISCOVERY REQUEST (Traffic Infraction) California Penal Code Section 1054, et. seq., California Penal Code Section 19.7	

TO THE DISTRICT ATTORNEY FOR THE ABOVE-REFERENCED COUNTY AND THE POLICE OFFICER OF THE ABOVE-REFERENCED POLICE DEPARTMENT:

Pursuant to California Penal Code Section 1054, et seq., and California Penal Code Section 19.7, I, the above-named defendant, hereby requests that you provide disclosure of the following:

- a. Defendant's statements and any and all relevant written or recorded statements of witnesses, including any statements, diagrams, made by the citing police officer on the reverse of the above-referenced Notice to Appear or on any piece of paper or other medium of information storage.
- b. The names and addresses of all prosecution witnesses who will testify at trial.
- c. Any engineering and traffic survey within the meaning of California Vehicle Code Section 627(a), conducted within the last five years, which justifies the prima facie speed limit relevant to the alleged violation charged in the above-referenced Notice to Appear.
- d. The issuing officer's training records that pertain to his instructions, certifications, or continuation of traffic speed enforcement, and to the instruction and certification in the use of the speed measuring device, or RADAR, or LIDAR, that was used to ascertain the speed of the vehicle described in the above-referenced Notice to Appear.
- e. Any copies of the departmental operations or procedures manual used for the training of this RADAR or LIDAR operator.
- f. The officer's daily log for the day of March 30th, 2008.
- g. The officer's RADAR or LIDAR log for the day of March 30th, 2008.
- h. Detailed information of how a RADAR or LIDAR was being used to ascertain the speed of the vehicle described in the above-referenced Notice to Appear.
- i. The RADAR or LIDAR beam width measured in degree which was pointing at the vehicle described in the above-referenced Notice to Appear.
- j. The distance between the RADAR or LIDAR and the vehicle described in the above-referenced Notice to Appear during the period of time where the speed was measured.
- k. The time (in seconds) used to ascertain the speed of the vehicle described in the above-referenced Notice to Appear,
- l. The name, model, and serial number of the device used to ascertain the speed of the vehicle described in the above-referenced Notice to Appear, and the serial numbers and

- type (i.e. tuning for a particular speed measurement) of the tuning forks used to test the speed-measuring device, or RADAR, or LIDAR.
- m. Copies of the maintenance, certification, and calibration records, for the last twelve months, of the speed-measuring device, or RADAR, or LIDAR, that was used to ascertain the speed of the vehicle described in the above-referenced Notice to Appear.
 - n. A copy of the FCC (Federal Communications Commission) License that authorized the issuing police agency and operator of the speed-measuring device, or RADAR, or LIDAR to lawfully operate the device on a specific frequency and/or range of frequencies.
 - o. A copy of the portion of the RADAR or LIDAR unit manufacturer's operator manual relating to field use and operation.
 - p. A copy of both sides of the officer's copy of the above-referenced Notice to Appear.
 - q. A copy of any documentary evidence to be introduced at trial.

I am requesting that the above-requested items (a)-(q) be mailed to me, the above-referenced Defendant, at the above Defendant's address.

Pursuant to California Penal Code Section 1054.5(b), I require these records to be delivered within fifteen (15) days counting from **May 1st, 2008**, the first business day after the preparation and mailing of this request, the due date for response to this request is **Thursday, May 16th, 2008 (Pacific Standard Time)**.

Cc: **Palo Alto Courthouse**
Cc: **Los Altos Police Department**
Encl: Copy of "Notice to Appear"
Copy of "Courtesy Notice"

Sincerely,

{you MUST sign here!}

STEVE SMITH
Defendant in Pro Per